

SUMMARY OF MINUTES OF THE SAUNDERSFOOT HARBOUR COMMISSIONERS MEETING
HELD ON WEDNESDAY 28th September 2022

PRESENT:

Commissioner P Evans - Chair
Commissioner A Sangster – Vice Chair
Commissioner D McDermott
Commissioner A Evans
Commissioner P Parker

IN ATTENDANCE:

M Davies – CEO
L Bremner – Finance & Administration Officer
C Mills – Facilities & Communications Manager
A Thomas - Accountant

APOLOGIES:

Commissioner J Codd
Commissioner W Goldsworthy
J Cray – Interim Harbour Master

319. CHAIRMAN'S REPORT

The Chair thanked Commissioner Sangster for chairing the previous meeting in his absence and welcomed all to the meeting. The current state of the economy was highlighted following the recent mini budget. The Chair suggested that the commissioners should look at strategy in January once the economy is in a more stable condition.

320. DECLARATION OF INTEREST

The Chair asked the commissioners for any declarations of interest. No declarations of interest were expressed.

321. CONFIRMATION OF MINUTES

All present agreed that the minutes represent a true and accurate record of the meeting of 27th July 2022.

322. MATTERS ARISING

The Chair asked the commissioners for any matters arising. No matters arising were expressed.

323. HARBOUR OPERATIONS

CEO reported to the Commissioners in John Cray's absence.

1. Commercial fleet working well. requests for winter commercial moorings have been received from members of Swansea Marina which are currently under review.
2. Harbour crane funding approved by Welsh Government. However, fitting of equipment held off until November.
3. Minor dredging has been carried out with a small digger at the mouth of the Harbour.
4. Crabbing Centre has been removed in preparation of the Triathlon and World Rowing and will be closed for the winter.
5. Harbour team undertook a two-day audit of Christmas lights in readiness for November setup after boat lifting has been completed.

309. COMMERCIAL OPERATIONS

Carys Mills addressed the Commissioners.

Tenancies

Tenants have had a busy and successful summer.

We are working with the tenants of the MCOE café, putting them in contact with interested parties, with the aim of having this back in operation as soon as possible.

Heritage Centres

Perch & Ponder are on site fitting out the Coastal Schooner, which will be completed by the end of the week. The team will then return to site to fit out the remainder of the Welcome & Heritage Centre, and the Storm Centre, with the aim of having this completed by the end of year, and with staffing in place to open in line with the official opening on 1 March 2023.

The nameplate for the schooner is in production and scheduled to be fitted prior to the Royal Visit, for unveiling on 14 October.

310. EVENTS

Carys continued to address the Commissioners.

- World Rowing setup commences on Monday October 3rd for the Coastal rowing event which commences on Friday 7th and has 522 competitors from 30 federation nations, most of the action will take place offshore from Amroth to Glen Beach. 197 boats will be based in the harbour with overspill based adjacent to the vacant land opposite the Booth's Arcade. The event finishes on Sunday the 9th and preparation for the Beach Sprint event for the following Friday 14th – Sunday 16th. This has 204 competitors from 26 federation countries.
- All efforts will be made on the 9th to breakdown the coastal setup and open up car parking on the harbour from the 10th as the Beach Sprint requires less boat park and therefore parking will be available to the public. However, there will still be a lot of infrastructure on the peninsula area of the car park and boat hard standing area adjacent to the decking.
- Public notices have been displayed and the website updated with alternative parking areas in and around the harbour.
- The largest public crowd expected will be on the Beach Sprint weekend as it will attract more spectators due to the possibility of the event being entered into the Los Angeles Olympics 2028.
- HRH Princess Royal revised time of arrival.

Other upcoming events:

- Saundersfoot Dementia Group will be holding a small print run book launch on Friday 30th September for one of their members, an ex-AA employee, with two classic AA vans providing a tour around Saundersfoot for the author.
- Sponsored motorbike ride on 1st October organised by the British Legion, raising money for the poppy appeal.
- Polio Awareness 24-25 Oct – looking into possibility of lighting up masts on the schooner in purple.
- Big 'Double' Bang – Fri 28-29 Oct – with fireworks and fairground rides on the peninsula.
- Coastal Christmas – 2 Dec 22–1 Jan 23 – with events on the National Events Deck and Schooner, Santa's Grotto in the schooner, and wooden chalets facing onto Ocean Square, and Car Park remaining open.
- NYE fireworks and NYD swim.

311. PHASE 2

The CEO addressed the meeting.

Coal Building.

The accommodation at the Coal Building has been delayed further due to gas fitting and meter installation, however, it is still hopeful for this to be completed for the October half term.

Perch and Ponder

Completing schooner fit out for Royal Visit and then moving on to the Coal Building.

Car parking

Planning permission has now been granted therefore CEO is putting together a tender for Sell 2 Wales.

Additional accommodation MCOE

The planning application is still to be decided.

312. FINANCE & GOVERNANCE

Ann Thomas addressed the meeting.

The Harbour has performed well despite the current economy.

Resolution to Amend the Bank Mandate

313. HR

The CEO addressed the meeting

314. HARBOUR REVISION ORDER

Commissioner Sangster addressed the commissioners

No further progress to report at this time.

Welsh Government are to contact interested parties.

ADVISORY & STAKEHOLDERS

Next meeting 25th October

315. ANY OTHER BUSINESS

- The Chair, Commissioner Sangster and Commissioner Goldsworthy will be attending the BPA conference in Aberdeen.

316. DIARY CONFIRMATION

26th October 2022

317. ACTIONS PENDING