

**SUMMARY OF MINUTES OF THE SAUNDERSFOOT HARBOUR COMMISSIONERS MEETING
HELD ON WEDNESDAY 22nd FEBRUARY 2023**

PRESENT:

Commissioner P Evans - Chair
Commissioner A Sangster – Vice Chair
Commissioner A Evans
Commissioner P Parker

IN ATTENDANCE:

M Davies – CEO
A Thomas – Accountant
J Cray – Harbour Manager

APOLOGIES:

Commissioner J Codd
Commissioner W Goldsworthy
Commissioner D McDermott

379. CHAIRMAN'S REPORT

The Chair welcomed the commissioners

380. DECLARATION OF INTEREST

The Chair asked for any declarations of interest in relation to the agenda. None were declared.

381. CONFIRMATION OF MINUTES

All present agreed that the minutes represent a true and accurate record of the meeting of 25th January 2023.

382. MATTERS ARISING

No Matters arising from previous minutes.

383. HARBOUR OPERATIONS

John Cray addressed the Commissioners.

a) **Fishing Boats**

All active fishing vessels are operating well at present.

b) **Sluicing**

Repairs are currently underway to the Rotork sluice actuators to ensure their longevity and continued operation moving forward, the units are being overhauled by EC Rewinds in Narberth.

c) **Wall Re-Construction**

WB Griffiths has now completed the reconstruction on the boundary wall, the area affected within the yard has now had new tarmac laid and is looking presentable. Railings will be erected along the top of the new wall in due course to allow for the removal of the Heras fence panels.

d) **Harbour Staff**

The Harbour Team have been busy throughout January, February carrying out maintenance tasks around the harbour, bench refurbishments etc, also they are currently relocating the vessels from zone 1 to enable the re-surfacing works to be completed.

e) **Welsh Water**

Welsh Water have now installed a new outfall buoy and it is working as it should, preventative measures have been taken to stop the new buoy from being damaged. A large counterweight has been added to the underside of the buoy to reduce the possibility of it being rolled over in the surf on the bigger tides.

f) **Rock Fall**

The damaged racking section has now been released by the insurance company and has subsequently been removed from the site and scrapped. The yard area has been made as safe as possible by introducing certain control measures, for example, preventing pedestrian access, and only allowing authorised vehicle access. Once the geo survey and recommended works have been completed and it's deemed safe to do so we would look at removing the control measures and permitting pedestrian access again.

g) **Crane**

The EMFF grant funding application is still ongoing, further funds are having to be approved. Welsh Government requested further quotes for the groundworks/ installation of the crane.

384. COMMERCIAL OPERATIONS

Michael Davies addressed the commissioners.

Coal House Accommodation progressing well and anticipated all open for the Easter holidays. All tenants trading well and have been informed of the car park redevelopment.

CEO and Carys Met with Mike Cavanagh, PCC and can report that they were complementary on the progress of the TIC and Heritage Centres. Carys is currently sourcing shop fitting for Welcome Centre, with her hear team currently fully committed to the fitting out of the new accommodation

MCOE

Mamgus Welsh Cakes confirmed that they have taken unit 20 within the MCOE and hoping to be fully operational for Easter Holidays. Welsh cakes / light bites and breakfast.

Outer Reef purchased new electric bikes for hire on the harbour.

CEO and Carys met with MHPA Lucie Wonnacott and Steve Edwards on the 10th of Feb to discuss a more collaborative approach in the future.

385. EVENTS

The CEO raised that the Saundersfoot Chamber for Tourism (SCFT) has written to him to notify they have disbanded.

CEO asked Commissioner A Evans if he would like to comment as he was a member of the SCFT board and a founder member.

- In response Commissioner A Evans commented that SCFT had been supporting the village for over 24 years with numerous events and projects and it was felt that this was the right time for SCFT to step down and other groups in the village to take up the mantle and support the village.
- The CEO commented that he had spoken to the Chair of SCFT Dilys Hackett to wish her well and thank her and their board members for their efforts.

386. PHASE 2

The CEO addressed the meeting.

CEO commented on the Car Park resurfacing: -

387. FINANCE & GOVERNANCE

Rockslide we have two quotes for undertaking survey work and appropriate methodology of a way forward.

388. HR

The CEO addressed the meeting.

389. HARBOUR REVISION ORDER

Commissioner Sangster briefed the Board on the progress and the request from Welsh Government policy officer who is reviewing the application.

390. ADVISORY & STAKEHOLDERS

Meeting to be held on the 7th of March

391. ANY OTHER BUSINESS

392. DIARY CONFIRMATION

29th March 2023

393. ACTIONS PENDING

**Addendum to the Minutes of the Saundersfoot Harbour Commissioners Board meeting
February 22nd 2023**

Commissioner Andrew Evans has requested that this, as a personal statement be attached as an addendum to the minutes of the meeting of 22nd February 2023.

Addendum to February 2023 Saundersfoot Harbour Commissioners Board meeting

Minute 7 Events

Commissioner Andrew Evans included in his initial response.

that the Saundersfoot Chamber for Tourism was a Not-for-profit voluntary Organisation

In response to the Chairs second comment.

Commissioner A. Evans responded and clarified that both he and P Baker (ex-commissioner), to avoid any perceived conflict of interest, excused themselves and were not present to discuss or were party to the chamber's response to the HRO consultation. AE asked that it be formally recorded that he was uncomfortable with any inference otherwise and that the response to the HRO was a collective SCFT committee decision to write a letter of objection to the HRO.

Commissioner A. Evans also responded that outline information and progress on the HRO, were shared verbally at SHC board meetings as a board matter, follow up external communication was managed through Commissioner T Sangster and the CEO.